

SESSION 2024-2025
Activity Calendar First Quarter 2024-25

S.No.	Activity to be Planned (September-November)	Month
1.	Internal Hackathon (Offline)	September
2.	E-waste drive (Offline)	October
3.	Tejaswini Fair II (Exhibition)	October
4.	Technical Quiz Competition	November
5.	Session on Social Innovation and Entrepreneurship (My story- Motivational Session by Successful Entrepreneur/Startup Founder)	November



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MINISTRY OF
EDUCATION



INSTITUTION'S
INNOVATION
COUNCIL
(Ministry of HRD Initiative)



SANT HIRDARAM GIRLS COLLEGE, BHOPAL
(Approved by Govt. of M.P. Recognized by NCTE & UGC under section 2 (f) & 12 (b) of UGC Act 1956 and Affiliated to Barkatullah University, Bhopal)
(Run by Shaheed Humsa Kalandi Educational Society)
Sant Hirdaram Nagar, Bhopal
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website: www.shgc.in

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Institution Innovation Council

Attendance Sheet IIC Council First Quarter Meeting

Sr. No.	Name of Member	Member Type (Teaching/ Nonteaching /Student/External Expert)	Key Role/ Position assigned in IIC	Signature
1.	Dr. Dalima Parwani	Principal	President	
2.	Prof. Sonia Sharma	Teaching	Vice-President	<i>Sonia</i>
3.	Dr. Divya Patel	Teaching	IPR Activity Coordinator	<i>Divya</i>
4.	Dr. Meenu Tahilyani	Teaching	NIRF Coordinator	<i>Meenu</i>
5.	Dr. Usha Sharma	Teaching	Internship Activity Coordinator	<i>Usha</i>
6.	Prof. Jyoti Singh	Teaching	Start-up Activity Coordinator	<i>Jyoti</i>
7.	Prof. Reeta Budhani	Teaching	Member	<i>Reeta</i>
8.	Dr. Neha Raghuwanshi	Teaching	Innovation Activity Member	<i>Neha</i>
9.	Prof. Nikita Devasthali	Teaching	Member	<i>Nikita</i>
10.	Dr. Meena Barse	Teaching	Member	<i>Meena</i>
11.	Prof. Chitra Wadhvani	Teaching	Convenor	<i>Chitra</i>
12.	Prof. Rachna Nagdev	Teaching	ARIA Coordinator	<i>Rachna</i>
13.	Prof. Janvi Detani	Teaching	Member	<i>Janvi</i>
14.	Prof. Sonam Jain	Teaching	Member	<i>Sonam</i>
15.	Prof. Babita Goswami	Teaching	Member	<i>Babita</i>
16.	Ms Leena Sirwani	Student	Internship Coordinator	<i>Leena</i>
17.	Ms. Mariyam Khan	Student	Member	<i>Mariam</i>

18.	Ms. Megha Thakre	Student	Member	<u>Megha</u>
19.	Ms. Bhumika Panwar	Student	Start-Up Coordinator	<u>Bhumika</u>
20.	Ms. Kunkum Singh	Student	Social Media Coordinator	<u>Kunkum</u>
21.	Ms. Hiba Mariyam	Student	Member	<u>Hiba</u>
22.	Ms. Mahee Saraf	Student	IPR Coordinator	<u>Mahee</u>
23.	Ms. Yashika Paryani	Student	Innovation Coordinator	<u>Yashika</u>
24.	Ms. Hawra Hasan	Student	Start-up Coordinator	<u>Hawra</u>
25.	Ms. Nafisa Hasan	Student	Innovation Coordinator	<u>Nafisa</u>
26.	Mr. Hemraj Singh Chouhan	External Member	Expert from Nearby Industry/ industry association/ Eco-system enabler	<u>H Chouhan</u>
27.	Mr. Akash Kurapa	External Member	Start-Up / Alumni Entrepreneur	<u>Akash</u>


PRINCIPAL
 Signature & Seal
 Sant Hirdaram Girls College
 Sant Hirdaram Nagar
 Bhopal-462030

(IIC President or Head of the Institution)

Name: Dr. Dalima Parwani

Place: Bhopal

Kindly Note:

* Attendance sheet of all the members to be attached in this format;



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Institution Innovation Council

Minutes of Meeting - 1st Quarter Innovation Institution Council

Date: 06 September, 2024 Time: 2:30 PM

Attendees:

- Prof. Jyoti Singh
- Prof. Manju Devnani
- Dr. Poonam Sharma
- Dr. Divya Patel
- Prof. Chitra Wadhvani
- Prof. Sonia Sharma
- Prof. Babita Goswami
- Prof. Sonam Jain
- Prof. Rachna Nagdev

Agenda:

1. Formulate New Council, Upload Council
2. IIC Calendar Activity
3. MIC Driven Activity
4. Self-driven Activity

Resolutions:

Agenda 1: Appointment of New Student Council Members

The council discussed the need to update the student council with new members. Prof. Jyoti Singh proposed the formation of a committee responsible for selecting and recruiting the new student council members.

Agenda 2: Structure and Function of the IIC

The council reviewed the structure and functioning of the Innovation and Institution Council (IIC). It was agreed that the IIC would be organized into multiple committees, each tasked with specific areas of innovation, research, start-ups and development.

Action Item: All council members will liaise with their respective teams and prepare a comprehensive plan outlining their roles and responsibilities, to be presented at the next meeting.

Agenda 3: Development of the First-Quarter Action Plan

The council discussed the creation of a detailed action plan for the first quarter, which will focus on key activities related to innovation, research, entrepreneurship, collaboration, training, evaluation, and fundraising. Committee leaders will work with their teams to develop action plans for their specific areas.

Action Item: Committee leaders will collaborate to draft the first-quarter action plan and present it for review and approval at the next meeting.

IIC Vice-President
Prof. Sonia Sharma

Principal & IIC President
Dr. Dalima Parwani



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Institution Innovation Council

The Institution's Innovation Council (IIC) meeting at Sant Hirdaram Girls College, Bhopal was convened by IIC President Dr. Dalima Parwani on 6th September 2024. The meeting focused on formulating the IIC's structure and functions for the academic year 2024-25 and assigning roles to new council members, in line with the Ministry of Education's Innovation Cell guidelines.

The following members were appointed to the IIC as per the decision of the competent authority:

Sr. No.	Name of Member	Member Type (Teaching/ Nonteaching /Student/External Expert)	Key Role/ Position assigned in IIC
1.	Dr. Dalima Parwani	Principal	President
2.	Prof. Manju Devnani	Teaching	Vice-President
3.	Dr. Divya Patel	Teaching	IPR Activity Coordinator
4.	Dr. Meenu Tahilyani	Teaching	NIRF Coordinator
5.	Dr. Geeta Guwalani	Teaching	Internship Activity Coordinator
6.	Prof. Jyoti Singh	Teaching	Start-up Activity Coordinator
7.	Dr. Chandra Paliwal	Teaching	Member
8.	Prof. Reeta Budhani	Teaching	Member
9.	Dr. Neha Raghuvanshi	Teaching	Innovation Activity Member
10.	Prof. Deepika Saxena	Teaching	Member
11.	Prof. Nikita Devasthali	Teaching	Member
12.	Dr. Meena Barse	Teaching	Member
13.	Prof. Chitra Wadhvani	Teaching	Convenor
14.	Prof. Sonia Sharma	Teaching	ARIA Coordinator
15.	Prof. Janvi Detani	Teaching	Member
16.	Prof. Sonam Jain	Teaching	Member
17.	Prof. Apurva Saki	Teaching	Member
18.	Prof. Babita Goswami	Teaching	Member

19.	Ms. Memoona Khan	Student	Internship Coordinator
20.	Ms. Sushmita Kumari	Student	Member
21.	Ms. Sarah Ahmed	Student	Member
22.	Ms. Kaunain Fatima Naqvi	Student	Member
23.	Ms. Bhumika Panwar	Student	Start-Up Coordinator
24.	Ms. Soumya Sharma	Student	Social Media Coordinator
25.	Ms. Saniya Ali	Student	Member
26.	Ms. Shivani Patel	Student	IPR Coordinator
27.	Ms. Saniya Khan	Student	Member
28.	Ms. Rushiba Shiekh	Student	Innovation Coordinator
29.	Ms. Kanak Dirvaya	Student	Start-up Coordinator
30.	Ms. Nafisa Hasan	Student	Innovation Coordinator
31.	Mr. Hemraj Singh Chouhan	External Member	Expert from Nearby Industry/ industry association/ Eco-system enabler
32.	Mr. Akash Kurapa	External Member	Start-Up / Alumni Entrepreneur

The council members discussed the IIC activities, including the IIC calendar, celebrations, and self-driven initiatives, as well as the features of the IIC portal. They also explored potential collaborations within and outside the institution to enhance the council's efforts. Additionally, the council reviewed the quarterly action plan, ensuring alignment with the activities and initiatives of other departments, centers, and facilities focused on promoting IPR, innovation, entrepreneurship, SIH, bootcamps and startups.

The council unanimously agreed to conduct IIC activities regularly throughout the year and meet at the start of each quarter to review progress from the previous quarter and plan for the upcoming one. The next meeting is tentatively scheduled for 6th December 2024.

Signature
DR. DALIMA PARWANI
 Sant Hirdaram Girls College
 Sant Hirdaram Nagar
 Bhopal-462030
 (IIC President or Head of the Institution)

Name: Dr. Dalima Parwani

Place: Bhopal

Kindly Note:

* Attendance sheet of all the members to be attached in this format;